

# Ana Youngblut

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3449 Parkview Ave, Pittsburgh, PA 15213 | (585) 953 - 8552 | anayoungblut20@gmail.com

Third-year student at the University of Pittsburgh. Pursuing a B.A. in Political Science, minor in History, and certificate in Public and Professional Writing. Experience of over three years in the customer service industry.

## Education

### **PURSUING BACHELOR OF ARTS IN POLITICAL SCIENCE | INTENT TO GRADUATE SPRING OF 2024 | UNIVERSITY OF PITTSBURGH**

- Major: Political Science
- Minor: History
  - Certificate in Public and Professional Writing
- Related coursework: Research Methods in Political Science, Comparative Politics, International Relations, Political Parties and Elections, Writing in the Legal Professions, Conflict and War Analysis, American Foreign Policy, Politics of Human Rights, Capstone Seminar in International Relations
- Dean's List Distinction Fall 2020, Spring 2021, Fall 2021, Spring 2022, Fall 2022
- Participant and President of the Lady Panther Club Lacrosse team
- Research Assistant in the Department of Political Science
- Overall GPA: 3.940 (Current)
- Major in Political Science GPA: 3.925 (Current)

### **HIGH SCHOOL | HONEOYE FALLS-LIMA HIGH SCHOOL**

- Graduated 2020
- GPA: 4.034

## Experience

### **STUDENT INTERN | U.S. PROBATION and PRETIRAL SERVICES, WESTERN DISTRICT of PENNSYLVANIA | APRIL 2023 – PRESENT |**

- Preparing and filing reports
- Sitting in on court hearings
- Conducting interviews

### **BARISTA | DUNKIN' | AUGUST 2022 – FEBRUARY 2023 |**

- Preparing food and beverage orders
- Resolving customer disputes
- Training new employees

### **SERVICE ADVOCATE | TARGET | MAY 2021 – JANUARY 2023 |**

- Preparing and transporting drive-up and pickup orders
- Opening and closing the service desk
- Training multiple new Service Advocates

## Skills

- Proficient in Microsoft applications including Word, Excel, Outlook, and PowerPoint
- Knowledge of coding system R and R Studio as well as data interpretation
- Excellent time management and organizational skills
- Communication, collaboration, and problem-solving abilities